

## **OPIRG McMaster**



### **Room Booking Policy**

*OPIRG McMaster's objectives are to*

- 1. Engage in charitable non-profit research and activities to advance the welfare of the University and general community;*
- 2. To execute, sponsor and publish educational studies and programs to advance the welfare of the University and general community;*
- 3. To facilitate and encourage students to develop their research and advocacy skills in order to become active and informed citizens;*
- 4. To make diverse view points available to the University and general community.*

As part of accomplishing these objectives, OPIRG McMaster uses its institutional resources to book University space on behalf of other groups for the purposes of public meetings, conferences, speakers' events, or any other legitimate use of space that furthers OPIRG McMaster's objectives as stated above.

OPIRG McMaster will review and grant or deny all internal and external requests for bookings on the criteria listed above. Applicants may be asked to speak with the Board during the review process.

OPIRG McMaster will deny requests for bookings if there is any reasonable concern that the booking will negatively affect the reputation of the organization, its working groups, or its community partners on and off campus.

OPIRG McMaster will not grant requests to book rooms on behalf of MSU campus clubs or other McMaster groups that already have access to booking privileges.

OPIRG McMaster reserves the right to re-evaluate all applications and reverse decisions at any point before a scheduled booking.

Successful applicants agree to act in the best interests of OPIRG McMaster over the course of their booking and act lawfully and responsibly.

Successful applicants are responsible for any extraneous costs charged to OPIRG McMaster during the course of their booking and will be billed accordingly.

All bookings will be reviewed after their completion, to be used in reviewing future applications.

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Approved by OPIRG McMaster Board of Directors: February 25, 2009 To be reviewed by the OPIRG McMaster Board of Directors: Prior to February 25, 2010